



336 Pacific Avenue • Shafter, CA 93263

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
TUESDAY, NOVEMBER 6, 2007**

CALL TO ORDER: 7:00 p.m.

PLEDGE OF ALLEGIANCE: Council Member Johnston
INVOCATION: Council Member Colvard

ROLL CALL: Mayor Prout
Mayor pro tem Florez
Council Member Colvard
Council Member Johnston
Council Member Nelson

APPROVAL OF AGENDA:

PUBLIC COMMENT:

This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to five minutes. Please state your name and address for the record before making your presentation. The Council may take action to direct the staff to place a matter of business on a future agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

- A. Approval of Payroll and General Checks
- B. Approval of Minutes October 16, 2007

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CITY MANAGER COMMENTS AND REPORTS:

MANAGEMENT REPORTS:

1. **FTA SECTION 5311 FUNDS:** request to approve Resolution No. 07-1954 entitled A RESOLUTION AUTHORIZING THE ADMINISTRATIVE SERVICES DIRECTOR TO EXECUTE THE STANDARD AGREEMENTS PERTAINING TO FTA SECTION 5311 (49 U.S.C. SECTION 5311) WITH CALTRANS. (City Manager Guinn)
2. **RICHLAND SCHOOL DISTRICT USE OF THE CITY COUNCIL CHAMBERS:** request to approve Richland School District's request for use of the City Council Chambers for the Richland School District Board of Trustee meetings on third Monday of each month. (City Manager Guinn)
3. **REMODEL OF CITY MANAGER'S OFFICE RECEPTIONIST AREA:** request for a budget amendment in the amount of \$16,000 to purchase new office furniture, replace flooring, and custom cabinetry work. (City Manager Guinn)
4. **AWARD OF CONSTRUCTION FOR "SHAFTER POLICE DEPARTMENT EXPANSION AND REMODEL PROJECT-STUCCO/E.I.F.S. CONTRACT":** request to award the construction of the Shafter Police Department Expansion and Remodel Project-Stucco/EIFS Contract to Charles Evleth Construction, Inc. in the amount of \$40,056 and authorize staff to execute the agreement for construction. (City Manager Guinn)
5. **AWARD OF CONSTRUCTION FOR "SHAFTER POLICE DEPARTMENT EXPANSION AND REMODEL PROJECT-ACOUSTIC TILE CEILING CONTRACT":** request to award the construction of the Shafter Police Department Expansion and Remodel Project-Acoustic Tile Ceiling Contract to Wells Acoustics in the amount of \$8,300.00 plus \$4.75/per additional matching tile and authorize staff to execute the agreement for construction. (City Manager Guinn)
6. **AWARD OF CONSTRUCTION FOR "SHAFTER POLICE DEPARTMENT EXPANSION AND REMODEL PROJECT-MECHANICAL CONTRACT":** request to award the construction of the Shafter Police Department Expansion and Remodel Project-Mechanical Contract to OK Sheet Metal & Air Conditioning in the amount of \$54,743.00 and authorize staff to execute the agreement for construction. (City Manager Guinn)
7. **TRACT 6540 NOTICE OF COMPLETION AND ACCEPTANCE OF WORK:** request to accept the improvement for Tract 6540 and direct the City Engineer to file a

“NOTICE OF COMPLETION AND ACCEPTANCE OF WORK” for said improvements upon confirmation the development is connected to the PG&E power grid and all street lights are functional. (City Manager Guinn)

8. **CITY OF SHAFTER SUBDIVISION ENGINEERING AND DESIGN MANUAL, AUTOMATED METER READING SYSTEM FOR THE CITY WATER DEPARTMENT, AND THE ADOPTION OF NEW WATER METER STANDARDS W-6, W-7 AND W-8:** request to adopt the new water meter standards W-6, W-7, and W-8. (City Manager Guinn)
9. **AUTHORIZATION TO INITIATE AUTOMATED METER READING (AMR) SYSTEM PROGRAM FOR SHAFTER WATER SYSTEM; PURCHASE AMR FIELD DATA COLLECTION SYSTEM PACKAGE; AND UPGRADE TO AMR UPGRADE FOR TRACT 6777 (LENOX HOMES):** Request to authorize the purchase of an Automated Meter Reading System from Ferguson Enterprises per a quote dated September 18, 2007 in the amount of \$20,645.63; Authorize the Public Works Director to execute the End User License and Warranty Agreement and the Maintenance Agreement with Itron, Inc. to facilitate the activation of the City’s AMR program; Authorize an expenditure of \$18,587.80 to facilitate an upgrade to AMR meters for Lenox Homes Tract 6777; and authorize the assessment of \$132.77 to each lot within Tract 6777 for reimbursement of the City’s investment in the AMR meters to be collected with the building permit process or as new water accounts are activated for each lot. (City Manager Guinn)
10. **LOW AND MODERATE INCOME HOUSING PROJECT ASSISTANCE LOCATED AT THE NORTHEAST CORNER OF SHAFTER AVENUE AND W. ASH AVENUE:** request to approve use of Low and Moderate Housing Funds in an amount not to exceed \$31,316.00 for a low and moderate income housing project; authorize the Agency to prepare and record a deed restriction document for the property to ensure the units are rented to low and moderate income eligible tenants; authorize the Executive Director to negotiate and execute an agreement with the property owner Miguel Montoya for the design and construction of curb, gutter and sidewalk improvements along W. Ash Avenue in an amount not to exceed \$31,316.00 and in compliance with the cost estimate prepared by the City Engineer; approve a budget amendment to the Project Area 1 Low and Moderate Housing Fund in the amount of \$31,316.00 ; and authorize the Executive Director to record a deed restriction on the site. (City Manager Guinn)

11. Information Bulletin 07-16
Investment Report – September 2007

CLOSED SESSION:

1. Conference with Legal Counsel – Existing Litigation (3 cases)
Subdivision (a) of Section 54956.9
S-1500-CV-260360; S-1500-CV-260277; S150976/F047706

ADJOURNMENT:

NOTE: Should anyone challenge any proposed development entitlement listed on this Agenda in court, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the Council at or prior to this public hearing.

In compliance with the AMERICANS WITH DISABILITIES ACT, if you need special assistance to participate in a City Council Meeting, please contact the City Manager's Office at (661) 746-5000 at least three (3) days before the meeting or time when special services are needed. This notification will assist City staff in making reasonable arrangements to provide you with access to the meeting.

This is to certify that this Agenda notice was posted at City Hall and the Police Department by 5:00 p.m., November 1, 2007. Further information regarding this Agenda notice is available at City Hall, 336 Pacific Ave., Shafter, CA.

Christine Wilson S/S, City Clerk