



336 Pacific Avenue • Shafter, CA 93263

**AGENDA
REGULAR MEETING
SHAFTER CITY COUNCIL
AND THE CITY COUNCIL SERVING AS THE SUCCESSOR AGENCY TO THE
DISSOLVED SHAFTER COMMUNITY DEVELOPMENT AGENCY
TUESDAY, NOVEMBER 19, 2013**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Mayor Johnston
Mayor Pro Tem Alvarado
Council Member Colvard
Council Member Florez
Council Member Prout

PLEDGE OF ALLEGIANCE: Mayor Johnston

INVOCATION: Mayor Pro Tem Alvarado

APPROVAL OF AGENDA:

PRESENTATION:

1. Introduction of Richland Junior High School Student Council President Isabelle Martinez, Vice President Nahomy Roque, Secretary Nataly Ayala, Treasurer Paola Godoy, Keeper of the Grounds Jessica Cortez, and Activities Directors Shiyane Garza and Celeste Reyes, and Richland Junior High Counselor Angelica Martinez.

PUBLIC COMMENT:

This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to five minutes. Please state your name and address for the record before making your presentation. The Council may take action to direct the staff to place a matter of business on a future agenda.

CONSENT CALENDAR:

All items on the consent calendar are considered to be routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.

1. Approval of Payroll and General Checks.
2. Approval of Minutes: Special Meeting of November 5, 2013.
3. Approval of Minutes: Regular Meeting of November 5, 2013.
4. Approval of Minutes: Special Meeting of November 7, 2013.

5. Approval of Minutes: Special Meeting of November 8, 2013.
6. Proclamation: World AIDS Day, December 1, 2013.

COUNCIL ANNOUNCEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.

CITY MANAGER COMMENTS AND REPORTS:

MANAGEMENT REPORTS:

1. **COMPREHENSIVE ANNUAL FINANCIAL REPORT, SINGLE AUDIT REPORT, INTERNAL CONTROLS REPORT, AND SAS 113 LETTER, FOR THE YEAR ENDED JUNE 30, 2013:** a request to accept the Comprehensive Annual Financial Report, Single Audit Report, the Internal Controls Report, and SAS 113 letter, for the year ended June 30, 2013. (City Manager Guinn)
2. **ACCEPTANCE OF THE INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES APPLIED TO APPROPRIATIONS LIMIT SCHEDULE FOR THE YEAR ENDING JUNE 30, 2014:** a request to accept the Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Schedule for the Year Ending June 30, 2014. (City Manager Guinn)
3. **ELECTION TO CHANGE UNEMPLOYMENT INSURANCE FINANCING METHOD:** a request to approve the election to change the City of Shafter's Unemployment insurance Financing Method, and authorize the City Manager to execute the related documents. (City Manager Guinn)
4. **CONSIDERATION OF APPROVAL OF A LUMP SUM PAYOFF OF THE SIDE FUND OF THE CITY OF SHAFTER MISCELLANEOUS PENSION PLAN WITH CALPERS:** a request to approve a lump sum payoff of the Side Fund of the City of Shafter Miscellaneous Pension Plan with CalPERS in the amount of \$2,034,320 and authorize an amendment to the 2013-14 budget. (City Manager Guinn)
5. **ORDINANCE 654 ADDING CHAPTER 2.74 TO THE SHAFTER MUNICIPAL CODE ESTABLISHING A PROCEDURE BY WHICH THE CITY MAY ENTER INTO LEASES FOR A TERM GREATER THAN 55 YEARS AND UP TO 99 YEARS:** a request to introduce for first reading by title only, and waive reading of Ordinance No. 654, an Ordinance of the City Council of the City of Shafter adding Chapter 2.74 to the Shafter Municipal Code, establishing a procedure by which the City may enter into leases for a term greater than 55 years and up to 99 years. (City Manager)
6. **2014 ZACHARY AVENUE SEWER LINE AND SHAFTER AIRPORT TIE-IN PROJECT – RELEASE FOR BID:** a request to authorize the City Engineer to release for bid the 2014 Zachary Avenue Sewer Line and Shafter Airport Tie-in project. (City Manager Guinn)

7. **DECLARE INTENTION TO VACATION OF THE ALLEY GOING FROM THE RITE AID SITE TO MUNZER STREET BETWEEN PACIFIC AVENUE AND CENTRAL AVENUE (LOTS 1 THROUGH 3 AND 30 THROUGH 32 OF CITY BLOCK 25 OF THE TOWNSHIP OF THE CITY OF SHAFTER):** a request to adopt Resolution No. 2302, a Resolution of the City Council of the City of Shafter Declaring Its Intention to Order the Vacation of the Twenty (20) Foot Alley on Lots 1 through 3, and Lots 30 through 32 of City Block 25 of the township of the City of Shafter. (City Manager Guinn)
8. **AWARD 2013 CITY INTERMODAL RAIL FACILITY EXPANSION PROJECT:** a request to waive Bids #1 and #2 failure to comply with Addendum No. 1 requirement that bidders specifically acknowledge receipt of the addendum in their bid forms plus return a signed addendum with their bids as an immaterial bid error, not impacting their bid amounts or otherwise affording them a financial bid advantage not afforded by other bidders; Reject the protests received to date with respect to staff's findings and recommendations; and authorize the Public Works Director to award the construction project and issue Notice to Proceed to the lowest bidder. (City Manager Guinn)
9. **REPORTS TO THE CITY COUNCIL SERVING AS THE SUCCESSOR AGENCY TO THE DISSOLVED SHAFTER COMMUNITY DEVELOPMENT AGENCY:**
 - a. **REVISED LONG RANGE PROPERTY MANAGEMENT PLAN:** a request to adopt Resolution No. 2303, a Resolution of the City Council of the City of Shafter as the Successor Agency to the Dissolved Shafter Community Development Agency, Approving and Adopting a Revised Long Range Property Management Plan Pursuant to Health and Safety Code 34191.5; and Authorize to Submit the Revised Long Range Property Management Plan to the Oversight Board for Approval. (City Manager Guinn)
10. **INFORMATION BULLETIN NO. 13-21:** a. Overtime Report – October 2013; b. Water System Update; c. North Park North Shafter Sewer Connection Project.

RECESS:

CLOSED SESSION

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** (Government Code Section 54956.8): Property: APN: 089-230-43; Agency Negotiator: City Manager John Guinn; Negotiating Parties: City of Shafter, Successor by Operations of Law to Community Development Agency of the City of Shafter, a Dissolved Public Body; Under Negotiations: Provide Instructions to Negotiator regarding Price and Terms.
2. **CONFER ABOUT LABOR NEGOTIATIONS** (Government Code 54957.6): City Labor Negotiator: City Manager Guinn.

ADJOURNMENT:

Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing. Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time when special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., November 15, 2013. Christine Wilson, S/S, City Clerk.