



Council Chamber • 336 Pacific Avenue • Shafter, CA 93263

**AGENDA  
REGULAR MEETING  
SHAFTER CITY COUNCIL  
TUESDAY, NOVEMBER 17, 2015**

**CALL TO ORDER:** 7:00 p.m.

**ROLL CALL:** Mayor Prout  
Mayor Pro Tem Florez  
Council Member Alvarado  
Council Member Colvard  
Council Member Espericueta

**PLEDGE OF ALLEGIANCE:** Council Member Colvard

**INVOCATION:** Council Member Espericueta

**APPROVAL OF AGENDA:**

**PRESENTATION:**

1. Richland Junior High School Student Council President Priscilla Barajas, Vice President Tori Sharp, Secretary Nick Aguirre, Treasurer Joanna Heredia, Keeper of the Grounds Alexis Brown, and Activities Director Tristin Lopez.

**PUBLIC COMMENT:**

**CONSENT CALENDAR:**

*All items on the consent calendar are considered routine and non-controversial by staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.*

1. Approve Payroll: November 13, 2015.
2. Approve General Checks: November 5, 2015, November 12, 2015.
3. Approve Minutes: November 3, 2015.
4. Approve Special Event Permit: Advanced Personal Protection, Shooting Competition Charity Event, Shafter Police Department Gun Range, November 21, 2015.
5. Approve Special Event Permit: Saint Therese Catholic Church, Our Lady of Guadalupe Feast, 300 W. Lerdo Hwy, December 12, 2015.

6. Accept the Improvements built per the Zachary Avenue Widening Project and authorize the City Engineer to file a Notice of Completion.
7. Declare three Transit Chevrolet Venture Vans (VIN 1GNDU23E02D203384, 1GNDU23E22D207159, and 1GNDU23E13D264213) as surplus property, and authorize sale at auction.
8. Adopt Resolution 2426, Declaring the Existence of Public Nuisance and Giving Notice of Abatement Thereof, APN 026-061-0, 514 Prince Ln, The Money Network Inc.
9. Authorize the Public Works Director to vote to approve a special Activity Agreement with Kern Groundwater Authority.

**COUNCIL ANNOUNCEMENTS AND REPORTS:**

*On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. Council Members may ask a question for clarification, make a referral to staff, or take action to have staff place a matter of business on a future agenda. No formal action by the Council will be taken unless an item is identified on the Agenda.*

**CITY MANAGER COMMENTS AND REPORTS:**

**PUBLIC HEARING:**

*Should anyone challenge any proposed action which is the subject of a public hearing listed on this agenda, that person challenging any action taken after the public hearing may be limited to raising only those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.*

1. **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT APPLICATION:** a request to conduct a public hearing on the use of CDBG for Fiscal Year 2016-2017 to be allocated towards City roadway median landscaping improvements or another project of the Council's choosing; and adopt Resolution 2425 a Resolution of the City Council of the City of Shafter Authorizing the Filing of Fiscal Year 2016-2017 CDBG Fair Share Project Funds. (City Manager Hurlbert)

**MANAGEMENT REPORTS:**

1. **EL NIÑO PREPARATION PROJECT:** a request to authorize the Public Works Director to award contracted drainage improvements and purchases as the City's El Niño Preparation Project along with the requested General Fund appropriation of \$150,000. (City Manager Hurlbert)
2. **SHOOTING RANGE SITE CLEAN UP:** a request to authorize the completion of pipe demolition and disposal at the City's Shooting Range Site at a cost of \$10,280. (City Manager Hurlbert)
3. **TULARE AVENUE LIFT STATION ELECTRICAL SERVICES CONTRACT:** a request to authorize the Public Works Director to award electrical improvements for the Tulare Avenue Lift Station for a total of \$17,641. (City Manager Hurlbert)

4. **EMPLOYEE DENTAL INSURANCE 2016 PLAN YEAR:** a request to authorize the City Manager to execute the contracts with Delta Dental/SJVIA and Arthur J Gallagher and Company, and continue partial subsidy to employees choosing to buy-up to the PPO plan, to be effective January 1, 2016. (City Manager Hurlbert)
5. **PURCHASE AND SALE AND JOINT ESCROW AGREEMENT INSTRUCTIONS FOR THE ACQUISITION OF A PORTION OF APN 028-280-04, 404 E. LOS ANGELES AVENUE, FROM THE VIVIAN G. BERGEN LIVING TRUST:** a request to approve the Purchase and Sale Agreement and Joint Escrow Instructions for the purchase of a portion of APN 028-280-04, 404 E. Los Angeles Avenue, from the Vivian G. Bergen Living Trust for \$20,000. (City Manager Hurlbert)
6. **INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES APPLIED TO APPROPRIATIONS LIMIT SCHEDULE FOR THE YEAR ENDING JUNE 30, 2015:** a request to accept the Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Schedule For the Year Ending June 30, 2015. (City Manager Hurlbert)
7. **COMPREHENSIVE ANNUAL FINANCIAL REPORT, SINGLE AUDIT REPORT, AND SAS 114 LETTER, FOR THE YEAR ENDED JUNE 30, 2015:** A request to accept the Comprehensive Annual Financial Report, Single Audit Report, and SAS 114 letter, for the year ended June 30, 2015. (City Manager Hurlbert)
8. **ESTABLISHMENT OF VARIOUS BANK ACCOUNTS WITH MISSION BANK AND DESIGNATING CERTAIN EMPLOYEES TO CONDUCT BANKING ACTIVITY:** a request to adopt Resolution 2427 a Resolution of the City Council of the City of Shafter Authorizing the Establishment of Various Bank Accounts with Mission Bank and Authorizing Designated Employees to Conduct Banking Activities. (City Manager Hurlbert)
9. **INFORMATION BULLETIN NO. 15-21:** a. Overtime Report – October 2015. b. Water System Update.

**RECESS:**

**CLOSED SESSION**

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** (Government Code 54956.8) Property: 409 Nickel St. and 187 E. Orange Ave., Shafter CA 93263, (APN 028-252-19); Agency negotiators: City Manager Hurlbert and Administrative Services Director Zervis; Negotiating parties: Maribel Garza; Under negotiation: price and terms of payment.

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** (Government Code 54956.8) Property: 163 E. Ash, Shafter CA 93263, (APN 028-252-23); Agency negotiators: City Manager Hurlbert and Administrative Services Director Zervis; Negotiating parties: Perry Bruce; Under negotiation: price and terms of payment.
3. **CONFERENCE WITH LABOR NEGOTIATORS:** (Government Code Section 54957.6) Labor Negotiator: City Manager Hurlbert; Employee Organization: Shafter Corrections Officers Association, Shafter Public Works Employees, Shafter Police Officers Association, Unrepresented Employees.
4. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** (Government Code Section 54957).

**ADJOURNMENT:**

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*Pursuant to the Americans with Disabilities Act, if you need special assistance to participate in a City Council Meeting, please contact the City Clerk at (661) 746-5000 at least three (3) days prior to the meeting or time the special services are needed to allow City staff in making reasonable arrangements to provide you with access to the meeting. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection in the City Clerk's Office at Shafter City Hall, 336 Pacific Ave., Shafter, CA 93263. This is to certify that this Agenda notice was posted at City Hall and Police Dept. by 5:00 p.m., November 13, 2015. Christine Wilson, S/S, City Clerk.*

November 17, 2015

To Honorable Mayor and Members  
of the Shafter City Council

**REQUEST TO AMEND THE COUNCIL AGENDA AS FOLLOWS:**

Upon determination by a two-thirds vote, a request is made to amend tonight's agenda as follows:

**ADD TO CONSENT CALENDAR:**

10. **CELLULAR TELEPHONE POLICY:** Approve the revised Use of City-Owned and Privately Owned Cellular Telephones Policy.

**RECOMMENDATION**

Council make a determination by a two-thirds vote there is a need to take immediate action and that the need for action came to the attention of the council subsequent to the Agenda being posted.

Scott Hurlbert  
City Manager